

CAMPUS LIFE ~ YFC/FRESH START ~ THE UNION YOUTH CENTER ~ TEEN PARENTS
 Fond du Lac Area • 303 East 9th Street • Fond du Lac, WI 54935
 920-923-1416 • yfc@badgerlandyfc.org

Application for Volunteer Positions

We (YFC) appreciate your interest in working with us. A clear understanding of your background and work history will help us potentially place you in a position that meets your objectives and those of our ministry. Qualified applicants are considered for all open position without regard to race, color, national origin, sex, age, veteran status, or the presence of a non job-related medical condition or disability.

Date of Application _____

1. Personal Information

Name _____

Present Address: _____

City _____ State _____ Zip _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ email: _____

Please list all states where you have lived in the past 10 years: _____

Are you 18 years of age or older? ___ Yes ___ No

2. Area of Interest

YFC location to which you are applying:

- | | |
|--|---|
| <input type="checkbox"/> Fond du Lac | <input type="checkbox"/> Waupun |
| <input type="checkbox"/> Beaver Dam | <input type="checkbox"/> Rosendale/Brandon |
| <input type="checkbox"/> Dodge County | <input type="checkbox"/> Fond du Lac County |
| <input type="checkbox"/> Washington County | <input type="checkbox"/> Ozaukee County |
| <input type="checkbox"/> Other: _____ | |

Ministry to which you are applying:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Campus Life | <input type="checkbox"/> Campus Life M | <input type="checkbox"/> The Union |
| <input type="checkbox"/> YFC/Fresh Start | <input type="checkbox"/> Teen Parents | <input type="checkbox"/> 303 Drop In |
| <input type="checkbox"/> Other: _____ | | |

Please specify days and hours available _____

Date you are able to start: _____

Have you previously been employed by or volunteered for YFC? ___ Yes ___ No

If Yes, when and where? _____

Have you had any experience in any other Christian ministry? ___ Yes ___ No

If Yes, when and where? _____

List names of any relatives or persons you know who are, or have been, employed by YFC:

3. Current Position (Employment or Volunteer)

Please list your current position.

Company _____ Phone _____

Position _____ Supervisor Name _____

How long have you been with this organization? _____

Summary of Duties: _____

May we contact this employer for a reference? Yes No

4. References

Please list three persons, who are not related to you, who are qualified to evaluate your capabilities and character. **One of the references must be your Pastor.**

(Please have these 3 references complete and return the evaluation forms to:

BADGERLAND YFC, 303 E 9th Street, Fond du Lac, WI 54935 – return envelopes are provided.)

Name/ Address	Telephone #	Relationship
1. _____ _____	_____	_____
2. _____ _____	_____	_____
3. _____ _____	_____	_____

5. Faith Background

Do you attend church regularly? Yes No

What church do you attend? _____

Church address: _____

Are you a member? Yes No

Describe when and how you became a Christian: (attach additional pages if necessary): _____

Describe your Christian walk as it related to your interest in YFC:

6. Criminal and Disciplinary Record

Because our mission and purpose as a Christian ministry is to bring hope, love and healing to young people and their families, it is of great importance that we endeavor at all times to build our team with people of the highest moral and spiritual character. To maintain our high stands, we must ask all applicants to be prepared to subject themselves to certain personal, employment and criminal background checks. For that purpose please answer the following:

(*Yes* answers will not necessarily disqualify you from serving as a volunteer. Failure to disclose accurate information could.)

A. Have you ever been convicted of a crime or violation other than a minor traffic infraction? Yes No
If Yes, please explain:

B. Have you ever been subject to disciplinary action, suspended, terminated or asked to leave a job or volunteer position by any employer or non-profit organization on the grounds that you engaged in child sexual abuse or neglect, or other unlawful behavior, on the grounds that you violated an employer's sexual misconduct or harassment policy? Yes No
If Yes, please explain:

C. Are you using, or have you recently used, illegal drugs? Yes No

D. Have you ever had treatment for drug or alcohol abuse? Yes No

If Yes, please explain:

Please complete the **Background Screening Consent Form**.

7. Driving/Providing Transportation

Are you willing to drive and/or provide transportation for YFC functions? Yes No

If Yes, please answer the following:

Any traffic violations/accidents within the past 3 years? Yes No

If Yes, please explain:

Do you own a vehicle? Yes No

Individuals driving a personal vehicle for the organization are required to carry automobile insurance with 100,000/300,000 coverage. Do you currently meet this requirement? Yes No

Note: If your volunteer duties are to provide transportation to students on a regular basis, a signed "Safe Driving Code of Conduct" form, a copy of your (valid) Driver's License, and a copy of your vehicle insurance declaration sheet will be required and kept on file with BADGERLAND YFC.

Background Screening Consent

Applicant should complete all relevant information and sign and date the form.

I, _____, hereby authorize Badgerland Youth for Christ and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, adult criminal or police records, and motor vehicle records including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my Application and/or obtaining other information which may be material to my qualifications for service now and, if applicable, during the tenure of my service for Youth for Christ.

I release Youth for Christ and its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above references sources used. The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Full Name (Printed) _____

Maiden Name or Other Names Used _____

Present Address _____

City _____ State _____ Zip _____

How Long at Present Address? _____ COUNTY? _____

Former Address _____

City _____ State _____ Zip _____

Please list all states of residence since turning age 18:

Date of Birth * : _____ Social Security Number: _____

Driver's License Number: _____

State of License: _____ Classification: _____

Signature of Applicant

Date

(*) Note: The above information is required for identification purposes only, and is in no manner used as qualification for employment, internship, or service as a volunteer. Youth for Christ abides by all application state and federal employment laws.

Praesidium, Inc. conducts our background check services.
Please read and **sign** their consent form (pg. 5,6)



The following is information required in order for BADGERLAND YFC to obtain a complete consumer report:

FULL LEGAL NAME (First, Full Middle Name, Last Name)		
STREET ADDRESS		CITY STATE ZIP
COUNTIES YOU HAVE LIVED WITHIN THE PAST TEN YEARS (USE BACK OF SHEET IF YOU NEED ADDITIONAL SPACE) (Circle any of the following states in which you have lived: CA, CO, DE, LA, MA, SD, VT, WV, WY)		
SECURITY NUMBER	DATE OF BIRTH *	See Page 4 of Application
DRIVER'S LICENSE NUMBER	ISSUING STATE	
OTHER OR FORMER NAMES (KA, Maiden Names, Married Names, etc.)		
CONSUMER'S SIGNATURE		DATE

YFC Volunteer Applicant - Please sign

See Page 4 of Application

* This information will be used for background screening purposes only.

NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW
BADGERLAND YFC

(the "Company") intends to obtain information about you for employment purposes from an investigative consumer reporting agency or consumer credit reporting agency. Thus, you can expect to be the subject of "investigative consumer reports" and "consumer credit reports" obtained for employment purposes. Such reports may include information about your character, general reputation, personal characteristics and mode of living. With respect to any investigative consumer report from an investigative consumer reporting agency ("ICRA"), the Company may investigate the information contained in your employment application and other background information about you, including but not limited to obtaining a criminal record report, verifying references, work history, your social security number, your educational achievements, licensure, and certifications, your driving record, and other information about you, and interviewing people who are knowledgeable about you. The results of this report may be used as a factor in making employment decisions. The source of any investigative consumer report (as that term is defined under California law) will be **Praesidium, Inc.; P.O. Box 202002 Arlington, TX 76006. 1 (800) 743 - 6354.**

The source of any credit report will be **Praesidium, Inc.; P.O. Box 202002 Arlington, TX 76006. 1 (800) 743 - 6354.** The Company agrees to provide you with a copy of an investigative consumer report when required to do so under California law. Under California Civil Code section 1786.22, you are entitled to find out from an ICRA what is in the ICRA's file on you with proper identification, as follows: In person, by visual inspection of your file during normal business hours and on reasonable notice. You also may request a copy of the information in person. The ICRA may not charge you more than the actual copying costs for providing you with a copy of your file. A summary of all information contained in the ICRA's file on you that is required to be provided by the California Civil Code will be provided to you via telephone, if you have made a written request, with proper identification, for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or charged directly to you.

By requesting a copy to be sent to a specified addressee by certified mail. ICRA's complying with requests for certified mailings shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the ICRA's.

"Proper Identification" includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. Only if you cannot identify yourself with such information may the ICRA require additional information concerning your employment and personal or family history in order to verify your identity.

The ICRA will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information contained in files maintained on you. This written explanation will be provided whenever a file is provided to you for visual inspection.

You may be accompanied by one other person of your choosing, who must furnish reasonable identification. An ICRA may require you to furnish a written statement granting permission to the ICRA to discuss your file in such person's presence.



PRAESIDIUM

Our passion. Your protection.

DISCLOSURE AND AUTHORIZATION FOR EMPLOYER TO ACCESS CONSUMER REPORTS

BADGERLAND YOUTH FOR CHRIST

DISCLOSURE

In connection with your application for employment with **BADGERLAND YFC** (including any independent contract for services and volunteer work) or when deciding whether to modify or continue your ongoing employment (if hired), **BADGERLAND YFC** may obtain a "consumer report" and/or an "investigative consumer report" on you from **Praesidium, Inc.**, a consumer reporting agency, or from any third party, in strict compliance with both state and federal law. A consumer report is a communication of information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used for purposes of serving as a factor in establishing your current and/or continuing eligibility for employment purposes. An investigative consumer report is a report obtained through personal interviews with individuals who may have knowledge of your character, general reputation, personal characteristics, or mode of living. The consumer reports or investigative consumer reports may contain information regarding your credit history (if applicable to position), criminal records, driving history records, education records, previous employment history, social security traces, military records, professional licensure records, drug testing, government records, and other types of background information. You further understand that these reports may contain information concerning the reasons for termination of past employment. You are hereby notified that you have the right to make a timely request for the nature and scope of any investigative consumer report. You are further notified that, prior to being denied employment based in whole or in part on information obtained in the consumer report, you will be provided a copy of the report, the name, address and telephone number of the consumer reporting agency and a description in writing of your rights under the Fair Credit Reporting Act. Inquiries to **Praesidium, Inc.** should be directed to **Praesidium, Inc.; Consumer Disputes; P.O. Box 202002 Arlington, TX 76006. 1 (800) 743 - 6354.**

MAINE AND NEW YORK APPLICANTS OR EMPLOYEES ONLY: You have the right to inspect and receive a copy of your investigate consumer report requested by **BADGERLAND YFC** by contacting the consumer reporting agency identified directly above.

AUTHORIZATION

I hereby authorize, without reservation, the obtaining of "consumer reports" or "investigative consumer" reports by **BADGERLAND YFC** at any time after receipt of this authorization and throughout my employment, or service, if applicable. I further authorize and request, without reservation, any present or former employer, school, police department, state or federal agency, financial institution, division of motor vehicles, consumer reporting agencies, or other persons or agencies having knowledge about me to furnish Praesidium, Inc. or **BADGERLAND YFC** with any and all background information in their possession regarding me, so that my employment qualifications may be evaluated and/or reassessed. I also agree that a fax or photocopy of this authorization with my signature should have the same authority as the original.

By signing below, I certify: (1) that I have read and fully understand this disclosure and authorization; (2) that all of the information I am providing is true, complete, correct and accurate; and (3) that I have received the attached Summary of Your Rights under the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.).

NEW YORK APPLICANTS OR EMPLOYEES ONLY: By signing below, you acknowledge receipt of Article 23-A of the New York Correction Law.

MINNESOTA AND OKLAHOMA APPLICANTS OR EMPLOYEES ONLY: Please check this box if you would like to receive a copy of a consumer if one is obtained by the Company.

CALIFORNIA APPLICANTS OR EMPLOYEES ONLY: By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law.

8. Statement of Faith

All of our staff and volunteers must affirm our Statement of Faith as follows:

1. We believe the Bible to be the inspired, the infallible authoritative Word of God.
2. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and His personal return in power and glory.
4. We believe that for the salvation of lost and sinful people regeneration by the Holy Spirit is absolutely essential.
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
6. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
7. We believe in the spiritual unity of believers in Christ.

I agree with and will adhere to the above Statement of Faith during my employment / time as a volunteer.

Please print name

Signature

Date

Vision Statement

As part of the body of Christ, our vision is to see every young person in every people group in every nation have the opportunity to make an informed decision to be a follower of Jesus Christ and become a part of the local church.

Mission Statement

To participate in the Body of Christ in the responsible evangelism of youth, presenting them with the person, work, and teaching of Christ and discipling them into a local church.

9. Acknowledgement

I certify that the statements I have made are true and correct.

As a condition of acceptance as a volunteer, I authorize YFC to investigate any information provided in this application, and I agree to cooperate in such investigations. I have consented to such investigation by completing and signing the Background Screening Consent form.

I further authorize my current employer and references to speak freely to a YFC representative and provide whatever information is required.

Signature

Date



BADGERLAND YOUTH FOR CHRIST

Safe Driving Code of Conduct & Insurance Requirements

1. I will obtain a valid driver's license in the correct class for my YFC driving duties.
(**provide a copy to YFC)
2. I will provide a current copy of my Motor Vehicle Driving Report – when requested.
3. I will carry at least 100/300 of Liability Insurance or refuse to transport others if I do not.
(**provide a copy of Insurance Declaration Sheet)
4. I will only operate vehicles that are in good operating condition.
5. I will carry an emergency kit with me when transporting others.
6. I will look behind the vehicle twice before backing vehicle.
7. I will always wear seat belts.
8. I will require my passengers to wear seat belts.
9. I will carry no more passengers than vehicle has seat belts.
10. I will obey all traffic laws.
11. I will keep a safe distance from vehicles in front of me.
12. I will stop driving when I get tired.
13. I will stop the vehicle in order to discipline passengers if discipline becomes necessary.
14. I will keep my mind on my driving, not on the conversations around me.

Signature

date

Printed name

**1 copy of valid driver's license is attached

**3 copy of vehicle insurance declaration sheet (showing Liability Limits) is attached.